

QPI Leadership Team Meeting Minutes

1/10/2018

Attended: Chris Cabot, David Brown, Jackie Fletcher, Elizabeth Nekoloff, Lara Parks, Lisa Stevens-Cutner, Yolanda Stitt, Kathleen Sullivan

1. Denise Goodman Visit

a. Title

- Decided not to call this a focus group but an engagement session instead. Elizabeth Nekoloff pointed out that the groups are too large to be considered a focus group.
- The title for the engagement sessions is still a work in progress. Considering “Partners in Parenting” as the title.

b. Logistics

- Discussed adding a morning session on 2/28 at an offsite, possibly Quincy or OLB to allow more staff the opportunity to attend.
- Each session will hold 25-40 people. Asking that all CPS workers (extended and short term), as well as agency resource managers (including placement resource managers) and network case managers.

c. Poster Design Ideas

d. Role Cards

- The role cards were distributed to all DCFS staff a few years ago and they tell each individual area how it can best help their foster parent in recruitment.
- Lisa would like to use a format that she found from another jurisdiction instead of the role cards.
- It was suggested that some of the role cards can be converted into posters and placed around the agency as a reminder.
- If we can both the posters and role cards approved by committee by the end of January, they should be printed and ready to distribute by the end of February when Denise arrives.

e. List of things Foster Parents can do for workers

- Kathleen suggested brainstorming with CPS prior to the training with Denise.
- Chris Cabot added that he will speak with Sr. Managers about discussing this in their department meetings and will place this on the agenda.

f. Communicating the message

- Lisa should still have posters that have been previously used in the agency. She will locate them and bring them to the next meeting.
- Elizabeth mentioned that we should consider the placement of the posters in the agency because they have to be noticeable.

2. Other task force activities

a. Co-Parenting calls

- The co-parenting calls consist of a well-being call from the CPS/Removal Caregiver to the Caregiver.
- Maria Armao has this committee and 5 calls have been completed since October (3 in Yolanda's unit, 1 in Grizer's unit and 1 in Jason's unit).
- Lara mentioned that we need to speak to STS to see if this is something they're willing to do.
- Lisa suggested asking the Sr. Managers if they're open to doing it and identifying two supervisors from each of their departments whose unit would do it. She believes it is easier to have people who want to do it rather than those who are made to do it.
- Lara added that we could have a trial period (60 – 90 days)
- Chris Cabot will also add this to the Sr. Managers agenda.

3. Work plan

- David Brown sent the work plan format to Kathleen and she will send it out to everyone.

4. Other items of discussion

- Discussed the status of action plans that each person had committed:
 - David Gray – He has received all of the training modules and is currently reviewing them. He want to know if "QPI" is of more value in new worker training or is it better to incorporate it elsewhere.
 - Elizabeth Nekoloff – working on list of what we can expect from network caregivers. Guillermo worked this into the last provider's meeting and is currently getting it together.
 - Chris Cabot – "Speak the Language". Basically, in 2018 focus on shifting the culture of the agency towards QPI so that it becomes everyday work of what we do.
 - Yolanda Stitt – will continue the co-parenting pilot calls
 - Jackie Fletcher – conduct exit interviews and she would like to start surveying homes that we are losing. She want to start now surveying the homes that we have and their satisfaction/dissatisfaction.

- Elizabeth Nekoloff mentioned that this year we need to push the completion of exit interviews/surveys with both the agency and network foster homes.
- Kathleen mentioned that Normalcy has been placed on hold until partnerships (agreements?) are up and running.
- Kathleen will send out the QPI action plan
- It was suggested that the partnership agreements should be introduced as a concept of what we're working on. It should be discussed at department meetings. It is an agreement between the CPS and the caregiver.

Next Meeting will be held January 23, 2018 from 9:00 AM – 10:00 AM, location TBD.